

EMPLOYMENT APPLICATION

Current employment opportunities with online submission available at: lamontanita.coop/careers

Submitted applications are active 14 days, and kept on file for one (1) year or more as required by law.

Please clearly print all information using ink. Questions? jobs@lamontanita.coop

Today's Date

TELL US ABOUT YOURSELF!

First Name Middle Initial Last Name

Phone # Email

Address City

State Zip Driver's License # State issued

Have you previously worked for La Montañita Food Co-op? Yes No Year(s)

Have you volunteered with us before? Yes No Year(s)

Have you ever submitted an application with us? Yes No Year(s)

Are you 18 years of age or older? Yes No

Are you legally able to work within the US? Yes No

Do you have any relatives currently employed at La Montañita? Yes No

If yes, please list:

If you accept employment at La Montañita Food Co-op, the Federal Immigration Act of 1986 requires that you provide documents establishing your identity and work authorization.

WHAT'S YOUR AVAILABILITY?

Which location(s) are you interested in working at? Check all that apply:

ABQ • Nob Hill ABQ • Rio Grande Santa Fe Gallup
 Distribution Center Support Office

Which department(s) are you interested in? Please rank in order of preference:

Cashier Produce Wellness Grocery Deli
 Meat/Cheese Dairy/Frozen Bulk Distribution Center Warehouse
 Support Office (Department)

How many hours per week you can work? 30+ Less than 30 Any available

What hours are you available to work?

Mon: to Fri: to

Tues: to Sat: to

Wed: to Sun: to

Thurs: to

We make an effort to accommodate schedule needs but cannot guarantee a specific work schedule.

If hired, when could you begin training?

WORK EXPERIENCE

List your past employers, assignments or volunteer activities starting with the most recent.

Employer Dates Employed -

Position/Title Duties & Responsibilities

Supervisor's Name Supervisor's Contact

Reason for Leaving

May we contact this reference? Yes No

Employer Dates Employed -

Position/Title Duties & Responsibilities

Supervisor's Name Supervisor's Contact

Reason for Leaving

May we contact this reference? Yes No

Employer Dates Employed -

Position/Title Duties & Responsibilities

Supervisor's Name Supervisor's Contact

Reason for Leaving

May we contact this reference? Yes No

Comments explain any gaps in employment here:

BACKGROUND

Start with the most recent.

School Name Degree

Location Years Completed Did you graduate? Yes No

School Name Degree

Location Years Completed Did you graduate? Yes No

Other Training(s) or Certification(s)

U.S. Military Veteran Active Duty Reserves R.O.T.C.

Branch Rank

REFERENCES

List three (3) unrelated people whom you have known for at least one (1) year, particularly those who can speak to your work experience.

Name Phone Email

Company (if applicable) Years Known

How does this person know you?

Name Phone Email

Company (if applicable) Years Known

How does this person know you?

Name Phone Email

Company (if applicable) Years Known

How does this person know you?

SKILLS & QUALIFICATIONS






Do you have any skills or experience that you feel would benefit La Montañita Food Co-op?

For example, the ability to use a POS system or fluency in Spanish

Do you have any special accomplishments, publications or awards you would like us to know?

WRAPPING UP

How did you hear about us?

- Social Media     
- Job Listing, where?
- Referral, from who?
- Job Fair, which?
- Walk-in, where?
- Other:

PLEASE READ THE FOLLOWING STATEMENTS BEFORE SIGNING

I certify that all information in this application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I authorize any person, school, current employer, past employer, or organization named in this application or in the accompanying resumé to provide La Montañita Food Co-op with relevant information and opinions that may be useful in making a hiring decision.

Signature

Date

La Montañita Food Co-op is an Equal Opportunity Employer. We do not discriminate on the basis of race, sex, orientation, gender identification, religion, age, disability, national origin or marital status. Employment at La Montañita depends solely on skills, abilities and experience.

New Mexico is an at-will state: Neither this application nor any subsequent job offer constitutes a contract of employment.